

STATUTES OF FIJI FOOTBALL ASSOCIATION

August 2020 edition

Fiji Football Association

President:	Rajesh Patel
Chief Executive Officer:	Mohammed Yusuf
Address:	1 Taramati Street Bhindi Industrial Subdivision Vatuwaqa, Suva Fiji G.P.O Box 2514 Government Buildings, Suva Fiji
Telephone:	+679 330 0453
Website:	www.fijifootball.com.fj

FIJI FOOTBALL ASSOCIATION STATUTES

REGULATIONS GOVERNING THE APPLICATION OF THE STATUTES

STANDING ORDERS OF THE CONGRESS

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Definitions

1. **Member/District Association:** a regional football association recognised as such by Fiji FA. It is a member of Fiji FA, unless a different meaning is evident from the context. An Association which covers a defined boundary and/or to which other regional teams are affiliated and which is affiliated to Fiji FA.
2. **Arbitrational Tribunal:** includes private court of justice acting instead of an Ordinary Court.
3. "The Association", "This Association", "The Football Association", "FFA or Fiji FA" means Fiji Football Association.
4. **Association football:** the game controlled by FIFA and organised by FIFA, in accordance with the Laws of the Game.
5. **Board of Control:** is the Executive Body of Fiji Football Association. Constituted under this Statute and all reference to the Executive Committee shall be deemed to be reference to the Board of Control.
6. **CAS:** Court of Arbitration for Sports in Lausanne, Switzerland.
7. **Chief Executive Officer (CEO):** person in charge of the General Secretariat of Fiji FA.
8. **Club Licensing Body:** means club licensing body established and operated by Fiji FA in accordance to FIFA regulations.
9. **Congress:** the supreme and legislative body of Fiji Football Association.
10. **Council:** shall be the consultative body of Fiji Football Association.
11. **Club/Football Club (FC):** a representative team emanating from Member/Affiliated District Association which participates in the Official Fiji FA Competitions
12. **FASANOC:** Fiji Association of Sports Affiliates and National Olympic Committee.
13. **Fiji FA:** Fiji Football Association.
14. **FIFA:** "Fédération Internationale de Football Association".
15. **FIFA Statutes:** means the statutes of FIFA applicable from time to time.
16. **Full Member:** any recognised administrative district, or a town or a city, and otherwise having a defined boundary admitted under Fiji Football Association in accordance with art. 11 par. 5 of these Statues.
17. **FUTAL:** indoor football (five-a-side game)
18. **Game:** means the game of football.

19. **Secretary General** : means the Chief Executive Officer (CEO) and all reference to the General Secretary shall be deemed to be reference to the Chief Executive Officer and Vice Versa.
20. **League**: an organisation that is subordinate to a member association.
21. **The IFAB**: The International Football Association Board (IFAB).
22. **The Laws of the Game**: the laws of the association football issued by the IFAB in accordance with art.7 of these Statutes and Article 7 of FIFA Statutes.
23. **Member Association**: An Association that has been admitted to the membership of Fiji FA by the Congress. It is the affiliated/member association of Fiji FA or other affiliated Associations or where applicable official of this Association and where applicable includes Associate Member”.
24. **OFC**: Oceania Football Confederation.
25. **Official**: Any board member (including members of the Council), committee member, referee, assistant referee, coach, trainer and any other person responsible for technical, medical and administrative matters in Fiji FA, a member association, a league, a regional team/regional club as well as other persons obliged to comply with Fiji FA Statutes (except all players and intermediaries).
26. **Official competition**: a competition for representative teams organised by Fiji FA.
27. **Ordinary Court**: mean Fiji Courts which hear public and private legal disputes.
28. **Player**: Any Football Player Licensed by Fiji FA or registered with an association or club belonging to Fiji FA.
29. **Regional Clubs**: football clubs (regionally based) which are affiliated teams of the Member Associations of Fiji FA with principal registration with Member/District Association and the eligibility status as regional teams (emanating as regional clubs of member associations).
30. **Regulations Governing the Application of the Statutes**: means the regulations disseminated by the Board of Control related to the governing the application of these Statutes, or Association football in or related to Fiji FA otherwise from time to time.
31. **Stakeholder**: a person, entity or organisation which is not a member association and/or body of Fiji FA but has an interest or concern in Fiji FA activities, which may affect or be affected by Fiji FA’s actions, objectives and policies, in particular clubs, players, coaches, professional leagues and cultural organisations.
32. **Delegate**: Any person duly nominated or elected official bearer of member association and has voting rights in the meetings of Fiji FA.

NB: *Terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.*

1 Name, Headquarters and title

1.

The Fiji Football Association (Fiji FA) is an association registered in Fiji in accordance to the Fijian Law. Fiji FA is a non-profitable organization solely for development and promotion of football in Fiji.

2.

Fiji FA headquarters are located in Suva (Fiji) and may only be transferred to another location following a resolution passed by the Congress.

3.

This Association shall be called the “Fiji Football Association” and it shall be a body constituting of such local member associations in Fiji as are already affiliated to the Association and that may be admitted as hereafter provided.

2 Objectives

The objectives of Fiji FA are:

- a) To improve the game of football constantly and promote it throughout the territory of Fiji FA in the light of its unifying, educational, cultural and humanitarian values, particularly through youth and development programmes including both genders;
- b) to foster, encourage, regulate and control the game of football throughout Fiji in every way in which the association thinks appropriate;
- c) Organise its own domestic competitions in all its form at national level, by defining precisely, as required, the areas of authority conceded to the various member associations of which it is composed;
- d) Protect the interest of its Members;
- e) Draw up regulations and provisions governing the game of football and related matters and to ensure their enforcement;
- f) Adopt Laws of the Game from time to time fixed by FIFA and IFAB and to take such steps as shall be deemed necessary or advisable for the implementation of the Rules and Laws of the Game and/or for preventing infringements of the Rules and the Laws of the Game, or other improper methods and practices thereof and for protecting the same from abuse;
- g) To control the type of association football by taking appropriate steps to prevent infringements of the statutes, regulations or the decisions of Fiji FA or of the Laws of the Game;

- h) To control and supervise all friendly football matches of all forms played throughout the territory of Fiji FA;
- i) To manage international sporting relations connected with association football in all its form;
- j) To host competitions at international and other levels;
- k) To promote the development of women's football and the full participation of women at all levels of football; and
- l) To promote integrity, ethics and fair play with the view to preventing all methods of practices, such as corruption, doping or match manipulation, which might jeopardise the integrity of matches, competitions, players, officials and member associations or give rise to abuse of association football.
- m) To assist any other forms of football outside its jurisdiction in all cultural and social football.

3 Human Rights

Fiji FA is committed to respecting all internationally recognised human rights and shall strive to promote the protection of these rights.

4 Non-Discrimination, equality and neutrality

1.

Discrimination of any kind against a member association, private person or group of people on account of race, skin colour, ethnic, national or social origin, gender, disability, language, religion, political opinion or any other opinion, wealth, birth or any other status, sexual orientation or any other reason is strictly prohibited and punishable by suspension or expulsion.

2.

Fiji FA remains neutral in matters of politics and religion. Exceptions may be made with regard to matters affected by Fiji FA statutory objectives.

5 Promoting Friendly Relations

- 1.**
Fiji FA shall promote friendly relations between its members, clubs, officials and players and in the society for humanitarian objectives.
- 2.**
Every person and organization involved in the game of football is obliged to observe the Statutes, regulations and the principles of fair play as well as the principles of loyalty, integrity and sportsmanship.
- 3.**
Fiji FA shall provide the necessary institutional means to resolve any internal dispute that may arise between members, clubs, officials and players of Fiji.

6 Players

The Fiji FA Board of Control shall regulate the status of players and the provisions for their transfer, as well as questions relating to these matters in accordance with the current Fiji FA Registration Rules.

7 Laws of the Game

- 1.**
Each member association of Fiji FA shall play association football in compliance with the Laws of the Game issued by The IFAB. Only The IFAB may lay down and alter the Laws of the Game and ensure all their affiliates are in compliance of the same in all their sibling regional club competitions.
- 2.**
The IFAB is an association in accordance with Swiss law with its headquarters located in Zurich (Switzerland). The members of The IFAB are FIFA and the four British associations.
- 3.**
Each member association shall play futsal in accordance with the Futsal Laws of the Game, as issued by the IFAB.
- 4.**
Each member association shall play beach soccer in accordance with the Beach Soccer Laws of the Game, as issued by the IFAB.

8 Conduct of bodies, official and others

1.

All bodies and officials of Fiji FA must observe the Statutes, regulations, decisions, directives and Code of Ethics and the Rules and Regulations of FIFA, OFC and Fiji FA in their activities.

2.

Executive bodies of member associations may under exceptional circumstances be removed from office by the Fiji FA Board of Control in consultation with the relevant authorities and replaced by a normalisation committee for a specific period of time. Furthermore, these appointment of members of normalization committee does not qualify them towards eligibility criteria (make them eligible) for the elections of the office bearers of Fiji FA.

3.

Every person and organisation involved in the game of football is obliged to observe the Statutes and regulations of Fiji FA as well as the principles of fair play.

9 Official Languages

1.

English is the official language at the Congress. Delegates may speak in their mother tongue if they ensure interpretation into englishs by an interpreter.

2.

The Statutes, Regulations Governing the Application of the Statutes, the Standing Orders of the Congress, decisions and announcements of Fiji FA shall be published in English.

10 Admission, suspension and expulsion

- 1.**
The Congress shall decide whether to admit, suspend or expel a member.
- 2.**
Admission may be granted if the applicant fulfils the requirements of Fiji FA.
- 3.**
Membership is terminated by resignation or expulsion but loss of membership does not relieve the Member from its financial obligations towards Fiji FA, but leads to cancellation of all rights in relation to Fiji FA.

11 Admission

- 1.**
Any Association or Organisation desiring admission to Fiji Football Association shall apply to Fiji FA by submitting a written proposal in form No.1 (Schedule A).
- 2.**
All Member Associations and any other associations affiliated to Fiji Football Association shall consist of properly constituted regional clubs as are affiliated to such association playing association football according to the Laws of the Game. Provided always certain organized associations such as Referees, Coaches, Secondary Schools and Primary Schools or other identical associations related to the game of football and, which Fiji FA deems fit shall continue to be affiliated to Fiji FA as Associate Members subject to such limitations and qualifications as Fiji FA may from time to time determine and where applicable further like associations may be associated as associate members.
- 3.**
The current Associate members namely Fiji Secondary Schools Football Association and the Fiji Primary Schools Football Association shall continue to be Associate Members of Fiji FA under the Statute provided they meet the annual review of their performance.
- 4.**
The application of membership may be accompanied by the following mandatory requirements:
 - a) A copy of its legally valid statutes and regulations;
 - b) A declaration that it will always comply with the Statutes, regulations and decisions of Fiji FA, FIFA and OFC and ensure that these are also respected by its own Members, Regional Clubs, officials and players;
 - c) A declaration that it will comply with the Laws of the Game in force;
 - d) A declaration that it recognises the Court of Arbitration of Fiji FA and the Court of Arbitration for Sports (CAS) in Lausanne, as specified in these Statutes;
 - e) A declaration that it is located in the territory of Fiji FA;

- f) A declaration that it will play all official home matches in the territory of Fiji FA;
- g) A declaration to the effect that the legal composition of the applicant guarantees that it can make decisions independently of any external entity;
- h) A list of officials, specifying those who are authorised signatories, with the right to enter into legally binding agreements with third parties;
- i) A declaration that it undertakes to organize or participate in friendly matches only with prior consent of Fiji FA;
- j) A copy of minutes of its last Congress or Constitutional meeting.

5.

Except for such Associations as are provided for under art. 11.3, the applicant represents a recognised administrative district, or a town or a city, and otherwise having a defined boundary with no less than ten (10) regional clubs for Member Associations in the Premier Division and no less than six (6) regional clubs Member Associations in Senior Division and affiliated to it for a continued period of two (2) years immediately prior to its acceptance. Provided however when an application does not meet such requirements as herein specified it may be admitted as an Associate Member (with exception of the current full members).

6.

The applicant must be in existence for the last two (2) years as an Association and (except for Associate Members) consisting of properly constituted regional clubs, playing association football according to the Laws of the Game.

7.

Except in the case of Associate members the financial standing of the applicant must have been in excess of \$5,000.00 for the said period of two (2) years.

8.

This article shall also affect the status of existing Members, however after the Statutes is enacted, these members shall be given 12 months to fully comply if they are to be bonafied member. Former full members associations can so join upon fulfilment of the criteria.

12 Request and procedure for application

1.

The Board of Control shall request the Congress either to admit or not to admit an applicant. The applicant may state the reason for its application to the Congress.

2.

The new member/district association shall acquire full membership rights and duties as soon as it has been admitted. Its delegates are eligible to vote and be elected with immediate effect.

13 Members rights

1.

Full Members of Fiji FA have the following rights:

- a) Take part in the congress of Fiji FA, to know its agenda in advance, to be called to the Congress within the prescribed time and to exercise their voting rights;
- b) To draw up proposals for inclusion in the agenda of the Congress;
- c) To nominate candidates for all the bodies of Fiji FA to be elected;
- d) To participate and cast votes at all Fiji FA elections in accordance to the necessary regulations;
- e) To take part in the competitions organized by Fiji FA (if applicable) and/or other sports activities organized by Fiji FA;
- f) To take part in Fiji FA's assistance and development programmes; and
- g) To exercise all the other rights arising from these Statutes and other regulations.

2.

The exercise of these rights is subject to other provisions in these Statutes and the applicable regulations

14 Members obligations

1.

The Members of the Fiji FA have the following obligations:

- a) to comply fully with the Statutes, regulations, directives and decisions of FIFA, OFC and Fiji FA bodies at any time as well as the decisions of the Court of Arbitration for Sport (CAS) passed on appeal on the basis of art. 57 par. 1 of the FIFA Statutes and ensure that these are also respected by their members;
- b) to ensure the elections of its decision making bodies;
- c) to take part in competitions (if applicable) and or other sporting activities organized by Fiji FA;
- d) to pay the membership subscriptions;
- e) to cause their own members to comply with the Statutes, regulations, directives and decisions of Fiji FA, OFC and FIFA bodies;
- f) to ratify statutes that are in accordance with the requirements of the Fiji FA Standard Statutes;
- g) to respect the Laws of the Game laid down by the IFAB and to ensure these are also respected by their members through statutory provisions;
- h) to manage their affairs independently and ensure that their own affairs are not influenced by any third parties in accordance with art. 19 of these Statutes;
- i) to adopt the statutory clause specifying any dispute requiring arbitration involving itself or one of its members and relating to the Statutes, regulations, directives and decisions of FIFA, OFC and Fiji FA shall come solely under the jurisdiction of the appropriate Arbitrational Tribunal of FIFA, OFC or Fiji FA and that any recourses to Ordinary Court is prohibited;

- j) To communicate with Fiji FA on any amendments to its Statutes and regulations and as well as the list of its officials or persons who are authorized signatories, with rights to enter legally binding agreements with the third party;
- k) Not to maintain any relations of sporting nature with entities that are not reorganised or with members that has been suspended or expelled;
- l) To observe the principle of loyalty, integrity and good sporting behavior as an expression of fair play through the statutory provisions;
- m) To observe the mandatory requirements specified under Article 11.4 of these Statutes for the duration of its affiliation;
- n) To administer the registration of members which shall be regularly updated;
- o) To comply fully with other duties arising from the Statutes and other regulations of FIFA, OFC and Fiji FA;
- p) Violations of the above mentioned obligations by any member may lead to sanctions provided for in these Statutes or Fiji FA Governance Regulations;

2.

Every member Association shall hold its Annual General meeting by 31st January in each year and forward to the Chief Executive Officer of this Association on or before 28th day of February each year, a return in accordance with Form 2 (Schedule “D”) provided always that any member association making default in the compliance of these requirements and if the default continues for a period of at least 14 days then the defaulting member shall be deemed to be suspended by the Association and deprived of all the privileges of Fiji FA and without affecting the generality of the forgoing shall be treated as being in default of playing any games organized by Fiji FA.

3.

No member of this Association or a regional club or a player or official or a referee belonging to any such Member Association shall be involved in Association football of all facets of the game with an organization which is not a member of Fiji FA

4.

Violations of par. 1 (h) may also lead to sanctions, even if the third-party influence was not the fault of the member association concerned. Each member association is responsible towards Fiji FA for any and all acts of the members of their bodies caused by the gross negligence or willful misconduct of such members.

5.

Persons holding positions or vying for the position of President, Secretary or Treasurer in a district association MUST be resident of the respective district association.

7.

To be eligible for nomination as a candidate for the office of president, secretary or treasurer of a district association, the candidate shall have served the district association as a vice president or an executive committee member for at least three (3) out of last five (5) years.

8.

If there are no member who qualifies as the President/Secretary/Treasurer of member association pursuant to art. 14.7 as per above, Fiji FA shall have the right to nominate candidates after eligibility checks.

15 Member associations statutes

Member/District associations' statutes must comply with the principles of good governance, and shall in particular contain, at a minimum, provisions relating to the following matters:

- a) to be neutral in matters of politics and religion;
- b) to prohibit all forms of discrimination;
- c) to be independent and avoid any form of political interference;
- d) to ensure that judicial bodies are independent (separation of powers);
- e) all relevant stakeholders must agree to respect the Laws of the Game, the principles of loyalty, integrity, sportsmanship and fair play as well as the Statutes, regulations and decisions of Fiji FA;
- f) all relevant stakeholders must agree to recognise the jurisdiction and authority of CAS and give priority to arbitration as a means of dispute resolution;
- g) that the member association has the primary responsibility to regulate matters relating to refereeing, the fight against doping, the registration of players, club licensing, the imposition of disciplinary measures, including for ethical misconduct, and measures required to protect the integrity of competitions;
- h) definition of the competences of the decision-making bodies;
- i) to avoid conflicts of interests in decision-making;
- j) legislative bodies must be constituted in accordance with the principles of representative democracy and taking into account the importance of gender equality in football; and
- k) yearly independent audits of accounts.

16 Suspension

1.

The Congress may suspend a member association solely at the request of the Board of Control. Notwithstanding the foregoing, the Board of Control may, without a vote of the Congress, temporarily suspend with immediate effect a member association that seriously and repeatedly violates its obligations. A suspension approved by the Board of Control shall be in effect until the next Congress, unless the Board of Control has revoked such suspension prior to such Congress.

2.

A suspension of a member association by the Congress requires a fifty percent (50%) simple majority of the member associations present and eligible to vote. A suspension of a member association by the Congress or the Board of Control shall be confirmed at the next Congress by a fifty percent (50%) simple majority of the member associations present and eligible to vote. .

3.

A suspended member association may not exercise any of its membership rights. Other member's may not entertain sporting contact with a suspended member. The Disciplinary Committee/Board of Control may impose further sanctions.

4.

Members which do not participate in the sports activities or competitions of Fiji FA for 3 consecutive competitions shall be suspended from voting at the Congress and their representatives shall not be elected or appointed until they have fulfilled their obligations in this respect.

17 Expulsion

1.

The Congress may expel a member:

- a) it fails to fulfil its financial obligations towards Fiji FA; or
- b) it seriously violates the Statutes, regulations or decisions of FIFA, OFC and Fiji FA; or
- c) it does not participate in National Competitions organized by Fiji FA such as Annual Inter District Competition, Battle of the Giants, the Fiji FACT, Champion vs. Champion Series and or the National League Competition.

2.

The presence of an absolute majority (more than 50%) of the member associations eligible to vote at the Congress is necessary for an expulsion of a member association to be valid, and the motion for expulsion must be adopted by a fifty (50%) simple majority of the valid votes cast.

18 **Resignation**

1.

A member association may resign from Fiji FA with effect from the end of a calendar year. Notice of resignation must reach the general secretariat no later than six months before the end of the calendar year.

2.

The resignation is not valid until the member association wishing to resign has fulfilled its financial obligations towards Fiji FA and the other Members of Fiji FA and has been certified by the Chief Executive Officer that this has been done.

19 **Independence of member associations and their bodies**

1.

Each member association shall manage its affairs independently and without undue influence from third parties.

2.

A member association's bodies shall be either elected or appointed in that association. A member association's statutes shall provide for a democratic procedure that guarantees the complete independence of the election or appointment (Judicial and Finance Committee shall always be an elected Committee).

3.

Any member association's bodies that have not been elected or appointed in compliance with the provisions of article 19.2, even on an interim basis, shall not be recognised by Fiji FA.

4.

Decisions passed by bodies that have not been elected or appointed in compliance with 19.2 shall not be recognised by Fiji FA.

20 **Status of clubs, league and other groups**

1.

District Associations and Regional Clubs or any other groups of clubs affiliated to Fiji FA shall be subordinate to and recognised by Fiji FA. These Statutes define the scope of authority and the rights and duties of these clubs and groups. Their Statutes and regulations must be approved by the Board of Control of Fiji FA.

2.

Every member association shall ensure that its affiliated clubs can take all decisions on any matters regarding membership independently of any external body. This obligation applies regardless of an affiliated club's corporate structure. In any case no natural nor a legal person (including holding companies and subsidiaries) exercises control in any manner whatsoever over more than one club whenever the integrity of any match or competition could be jeopardised.

21 Honorary President, honorary vice president and honorary member

1.

An association may bestow the title of Honorary President, honorary vice president or honorary Member but the existing life members shall automatically become honorary Members under these Statutes.

2.

The Congress may bestow the title of honorary president, honorary vice president or honorary member to any person for meritorious and honorable services rendered directly to the association and has left the association with dignity (and not merely through Member Association) for not less than ten (10) years prior to the end of his or her presidency or membership.

3.

Nominations for the grant of such titles shall be made by member associations or individuals and the person being nominated shall provide a written statement of his contribution to the Board of Control which shall investigate the recommendation and report thereon to the Congress and the Board of Control shall make these nominations.

4.

The election of honorary President, honorary vice president and honorary Member shall be by secret ballot at which the nominee must receive at least seventy five (75%) per cent of the voting cast.

5.

Honorary president, honorary vice president or a honorary Member shall not be eligible to be elected as an Office-Bearer of this Association.

6.

The honorary president, honorary vice president or honorary members may take part in the Congress and all meetings of the Council and may attend Board of Control meeting on the invitation of the President. They may join the debates but are not entitled to vote or to move any motions or amendments to such motions.

22 Bodies

1.

The Congress is the supreme and legislative body of the Association.

2.

The Board of Control is the executive body of the Association.

3.

The Council shall be the consultative body of the Association.

4.

The general secretariat is the executive, operational and administrative body.

5.

Standing and ad-hoc committees shall advise and assist the Board of Control and the general secretariat in fulfilling their duties. Their primary duties are defined in these Statutes and their composition, function and additional duties are defined in the Fiji FA Governance Regulations.

6.

The independent committees fulfil their functions in accordance with these Statutes and the applicable Fiji FA regulations.

7.

The independent auditors perform all audits of Fiji FA's accounts and financial statements as required by Fijian law.

8.

The judicial bodies of Fiji FA are Disciplinary Committee, Ethics Committee and the Appeals Committee.

9.

The bodies of Fiji FA shall be either elected or appointed by Fiji FA itself without any external influence and in accordance with the procedure described in these Statutes and Fiji FA Governance Regulations.

23 Office Bearers of the Association

1.

The office bearers of the association shall consist of:

- a) One (1) President
- b) Seven (7) Vice-Presidents (2 elected from Northern Districts, 2 elected from Western Districts, and 2 elected from Southern Districts and one Women's Vice President elected from anywhere within Fiji) and one of the (7) seven vice presidents so

elected shall be appointed as the senior vice president by the president on his sole discretion on rotational basis or otherwise.

24 Election of the Office Bearers of the Association

1.

The office bearers of the association shall be elected at the Congress. Provided always that notwithstanding anything herein contained fifty percent (50%) of the Vice Presidents position shall be contested every two (2) years as follows:

- 1 President,
- 7 Vice Presidents [two (2) elected from the Northern Division, two (2) elected from the Western Division, two (2) elected from the Southern Division and one (1) Women Vice President elected from anywhere within Fiji].

2.

The President and 3 vice presidents 1 each from each division shall be group 1 and the Women's Vice President and the 3 vice presidents, 1 each from the 3 divisions shall be group 2. The elections for group two (2) was 2017 and the election for group one (1) was 2019 and so forth."

3.

The mandate of the President and Vice President is for four (4) years. They may be re-elected.

4.

Only full members of Fiji FA may propose candidates for the office of the Vice President. Members shall notify the general secretariat in writing of the name of a candidate for the vice presidency of Fiji FA at least 16 days before the date of the Congress.

5.

Candidatures must be sent to the Secretary General/Chief Executive Officer of Fiji FA. The official list of the candidates must be passed to the Members of Fiji FA along with the agenda for the Congress at which the office bearers will be elected.

6.

If a position should become vacant, the Board of Control shall fill that position until the next Ordinary Congress, when a replacement will be elected for the remaining term of mandate.

25 Officials not to hold office in an affiliated association

No paid employees or elected officials of the Fiji Football Association shall hold position of the President, Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer or Member of the Management (or Executive Committee) or any other position as defined by Fiji FA in any member or affiliated association.

26 **Nomination declared open**

Nominations for the office bearers of the Association shall be declared open on the notice convening the Congress.

27 **Right to nominate**

Full member associations shall only have the right to nominate office-bearers of the association only once for the position of an office bearer.

28 **Nomination of office bearers**

Nomination for the office bearers must be in the hands of the Chief Executive Officer of the Association seven (7) clear days before the date of the Congress, together with the written consent of the person nominated.

Provided always that any paid employees desiring of contesting any office bearer position shall have to resign before filing his nomination.

All nominees shall go through the eligibility check in accordance with Fiji FA Governance regulations.

29 **Nomination form**

Every candidate shall be nominated in the Form 4/19. (Schedule 'G') The nomination form shall be signed by the President and the Secretary of the Member Association for and on behalf of their Association, and consented to, by the nominee.

30 **Candidate be elected**

Elections shall be conducted in accordance with art. 40 of these Statutes.

31 **Nominations**

A person shall be nominated for only one office-bearers position and no-one shall hold more than one office-bearers position.

32 **Trustees**

There shall be three (3) Trustees duly elected at the Congress and each trustee shall continue in office until changed by another Congress.

33 **Term**

A trustee shall hold office at the pleasure of the Association or until such time as he resigns or dies.

(Amended in the Fiji FA Ordinary Congress of 07 August 2020)

34 Disqualifications

A Trustee shall be disqualified if he:

- a) Adjudged bankrupt; or has a receiving order made against him;
- b) Convicted of a crime involving dishonesty;
- c) Person of unsound mind;
- d) If he/she loses Fiji Citizenship;

(Amended in the Fiji FA Ordinary Congress of 07 August 2020)

35 Patrons

A Patron and two vice patrons shall be appointed every two (2) years at the Congress.

36 Congress

1.

The Congress is the meeting at which all of the member association regularly convene. It represents the supreme and legislative authority of Fiji FA. Only a Congress that is regularly convened has the authority to make decisions.

2.

The Ordinary Congress shall be held every year. The Board of Control shall fix the place and date. The member associations shall be notified in writing twenty one (21) days in advance of the place and date of such Ordinary Congress. The formal convocation shall be made in writing at least fourteen (14) days before the date of the Congress. This convocation shall contain the agenda, the President's report, the financial statements, including the consolidated financial statements, and the auditors' report.

3.

The President shall conduct the Congress business in compliance with the standing orders of the Congress

4.

The Congress may appoint observers who take part in the Congress without right to vote or to debate

5.

A Congress may be an Ordinary or an Extraordinary Congress.

37 Delegates and votes

1.

The Congress is composed of office bearers of the association and the delegates of the member associations. The number of delegates allocated is as follows:

- a) For each district association two (2) delegates;

- b) For each associate members one (1) delegation;

2.

Delegates must belong to the member that they represent and be appointed or elected by the appropriate body of that member. They must also be able to produce evidence upon request.

3.

Each delegates of the same category of the member has an equal number of votes in the Congress as stated in article 37.1. Only the persons present are entitled to vote. Voting by proxy or letter is not prohibited.

4.

The Board of Control members (not being office bearers of the association) and the Chief Executive Officer shall take part in the Congress without voting rights. During their terms of office, members of the Board of Control may not be appointed as delegates for any member association.

38 Areas of authority

The Congress has the following authority:

- a) Adopting and amending the Status, regulations governing the application of Statutes and the standing orders of the Congress;
- b) Appointing 2 members to check the minutes and approving the minutes of the last meeting;
- c) Electing president and vice presidents of the association;
- d) Electing independent committee members;
- e) Appointing the scrutineers;
- f) Approving the financial statements;
- g) Approving the budgets;
- h) Approving the presidents activity report;
- i) Appointing the independent auditors upon the proposal of the Board of Control;
- j) Fixing the membership subscription;
- k) Deciding upon the nomination of the Board of Control, whether to bestow the title of honorary president, honorary vice president or honorary member;
- l) Admitting, suspending or expelling a member;
- m) Dissolving Fiji FA;
- n) Passing the decisions at the request of a member in accordance with these Statutes.

39 Quorum of the Congress

1.

The quorum shall be 20 delegates eligible to vote and decisions passed by the Congress shall only be valid if the absolute majority (50% or more) of the Members who are entitles to vote are represented.

2.

If a quorum is not achieved, a second Congress shall take place 24 hours (for another period defined by the Association) after the first, with the same agenda.

3.

A quorum is not required in the second meeting unless any item on the agenda proposes the amendment of the Statutes of Fiji FA, the election of the president and election of vice presidents, the dismissal of one or a number of members of a body of Fiji FA, the exclusion of a member of Fiji FA or the dissolution of Fiji FA.

40 Elections, other decisions, requisite majority

1.

Elections shall be conducted by secret ballot.

2.

For the election of the President, where there is only one candidate, the Congress may decide to elect him by acclamation. Otherwise, if there are two or fewer candidates, a simple majority (more than 50%) of the valid votes cast is necessary. If there are more than two candidates for the election of the President, two-thirds (2/3) of the votes of the delegates present and eligible to vote are necessary in the first ballot. As from the second ballot, whoever obtains the lowest number of votes is eliminated until only two candidates are left.

3.

Unless otherwise stipulated in the Statutes, a simple majority (more than 50%) of the members entitled to vote is sufficient for elections, votes and other decisions to be valid. The number of valid vote counted shall decide the absolute majority. Spoiled or blank voting slips or any other forms of abstentions are disregarded in calculating the majority.

4.

A decision that requires the vote shall be reached by a show of hands or by means of electronic count. If a show of hands does not result in a clear majority in favor of a motion, the vote shall be taken by calling the roll in alphabetical order.

5.

Further details are stipulated in the Standing Orders of the Congress.

41 Ordinary Congress

1.

The Ordinary Congress shall be held every year.

2.

The Board of Control shall fix the place and date. The Members shall be notified in writing at least 21 days in advance.

3.

The formal convocation shall be made in writing at least 14 days before the date of the Congress. The convocation shall contain the agenda, the president's activity report, the financial statements and the auditor's report and other relevant documents.

4.

The Chief Executive Officer shall draw up the agenda based on the proposal from the Board of Control and the Members. Any proposal that a member wishes to submit to the Congress shall be sent to the Chief Executive Officer in writing, with a brief explanation, at least sixteen days (16) before the date of the Congress.

5.

The Congress agenda shall include the following mandatory items:

- a) A declaration that the Congress has been convened and composed in compliance with the Statutes of Fiji FA;
- b) Approval of the agenda;
- c) An address by the President;
- d) Appointment of the members to check the minutes;
- e) Appointment of scrutineers;
- f) Suspension or expulsion of members (if applicable);
- g) Approval of minutes of the preceding Congress;
- h) Presidents activity report (containing the activities since last Congress);
- i) presentation of the annual audited financial statements, including the consolidated financial statements and the annual report as well as the auditors' reports;
- j) approval of the annual audited financial statements, including the consolidated financial statements and the annual report;
- k) Approval of budget;
- l) Admission of membership (if applicable);
- m) votes on proposals for adopting and amending the Statutes, the Regulations Governing the Application of the Statutes and the Standing Orders of the Congress (if applicable);
- n) discussion of the proposals submitted by the Members and the Board of Control;
- o) appointment of auditors (if applicable) upon proposal of the Board of Control;
- p) dismissal of a person or a body (if applicable);
- q) election of President and Vice Presidents in accordance to the Statutes (if applicable);

- r) election of independent committee members (if applicable) in accordance to the Statutes of Fiji FA;
- s) any further items as proposed by the members of the Board of Control of Fiji FA.

3.

The agenda of an Ordinary Congress may be altered, provided two-thirds (2/3) of the delegates present at the Congress and eligible to vote agree to such a motion.

4.

The Congress shall not make a decision on any point not included in the agenda.

42 Extraordinary Congress

1.

The Board of Control may convene an Extraordinary Congress at any time.

2.

The Board of Control shall convene an Extraordinary Congress if fifty percent (50%) of the members of Fiji FA make such a request in writing. The request shall specify the items for the agenda. An Extraordinary Congress shall be held within 28 days of the receipt of the request. As a last resort, the Members may request assistance from FIFA.

3.

The members shall be notified of the place, date and agenda at least 14 days before the date of an Extraordinary Congress.

4.

When an Extraordinary Congress is convened on the initiative of the Board of Control, it must draw up the agenda. When an Extraordinary Congress is convened upon the request of the members, the agenda must contain the points raised by those Members.

43 Adoption of and the amendments to the Statutes, the regulation governing the application of the Statutes and standing orders of the Congress

1.

The Congress is responsible for adopting and amending the Statutes, the Regulations Governing the Application of the Statutes and the Standing Orders of the Congress.

2.

Any proposals for an amendment to the Statutes must be submitted in writing with a brief explanation to the general secretariat by a member or by the Board of Control. A proposal submitted by a member shall be valid, provided it has been supported in writing by at least thirty percent (30%) of other members.

3.

For a vote on an amendment to the Statutes to be valid, an absolute majority (more than 50%) of the delegates eligible to vote must be present.

4.

A proposal to adopt or amend the Statutes shall be adopted if approved by three-quarters (3/4) of the delegates present and eligible to vote.

5.

Any proposal to adopt or amend the Regulations Governing the Application of the Statutes and the Standing Orders of the Congress must be submitted in writing with a brief explanation to the general secretariat by a member or by the Board of Control.

6.

For any proposal to adopt or amend the Regulations Governing the Application of the Statutes and the Standing Orders of the Congress to be adopted, a simple majority (more than 50%) of the valid votes cast is required.

44 Minutes

1.

The Chief Executive Officer shall be responsible for the recording the minutes at the Congress.

2.

The minutes of the Congress shall be checked by those members designated and approved in the next Congress.

45 Effective dates of decisions

1.

Decisions passed by the Congress shall come into effect thirty (30) days after the close of the Congress, unless the Congress fixes another date for a decision to take effect.

46 The Board of Control

1.

The Board of Control shall be the Executive body of Fiji FA.

2.

The Board of Control shall consist of:

- 1 President
- 7 Vice Presidents
- 4 other members may be appointed in accordance to the article 46.4 (b). These appointments shall be at the pleasure of the President and the Board of Control.

Upon being elected to office, every member of the Board undertakes, and accepts responsibility, to faithfully, loyally and independently act in the best interest of Fiji FA and the promotion and development of football at all levels.

3.

The Board of Control of the Association shall comprise of office-bearers of the association and the four members appointed in accordance with Article 46.4 (b) provided always there shall be representation from women.

4.

Apart from the office bearers, the Board of Control shall have powers to appoint

a) following other officers:

- Chief Executive Officer
- Executive Secretary
- Two Assistance Secretaries
- Accountant

These officers may be appointed either on voluntary basis or as part or full time employees as decided by the Board of Control.

- b) Four (4) other members of the Board of Control not being the employees of Fiji FA to be appointed at the pleasure of the President and the Board of Control.
- c) The appointed officers and the four other appointed Board of Control members shall have no voting rights.

5.

No more than one representative of the same member of Fiji FA may serve on the Board of Control simultaneously.

6.

The members of the Board of Control shall be no older than 80 years. They shall already been active in football, must not have been previously found guilty of a criminal offence and have the residency within the territory of Fiji FA.

7.

A member of the Board of Control may not at the same time be a member of the judicial body of Fiji FA.

47 The Powers of the Board of Control

The Board of Control:

- a) Shall pass decision on all cases that do not come within the sphere of the responsibility of the Congress or are not reserved for other bodies by law or under these Statutes;
- b) Shall prepare and convene the Ordinary and Extra Ordinary Congress of Fiji FA;
- c) The Board of Control appoints the chairperson, deputy chairperson and members of the standing committee with the exception of those who are elected by the Congress, in accordance with these Statutes;
- d) The Board of Control shall propose to the Congress for the election of the chairperson, deputy chairpersons and members of Disciplinary Committee, the Ethics Committee, the Appeals Committee, Audit and Compliance Committee and the Arbitration Tribunal;
- e) The Board shall decide to set up ad-hoc committees if necessary at any time;
- f) Shall compile the regulations for the organization of standing committee and ad-hoc committees;
- g) The Board of Control oversees the overall management of Fiji FA by the general secretariat;
- h) The board of control shall appoint or dismiss the Chief Executive Officer on the proposal of the president and may dismiss the Chief Executive Officer for reasons of misconduct or inefficiency. The Chief Executive Officer shall attend the meetings of all ex officio;
- i) The Board of Control approves the budget and the annual audited financial statements, including the consolidated financial statements, prepared by the Finance Committee and the annual report to be submitted to the Congress for approval;
- j) The Board of Control shall propose the independent auditors to the Congress;
- k) The Board of Control shall decide the place and date of and the number of teams participating in the competitions of Fiji FA;
- l) The Board of Control shall appoint the coaches for the representative teams and other technical staff based on the recommendation of the Secretary General/Chief Executive Officer and the Technical Director;
- m) The Board of Control shall approve regulations stipulating how Fiji FA shall be organized internally;
- n) The Board of Control shall ensure the Statutes are applied, and adopt the executive arrangements required for their application;
- o) The Board of Control may dismiss a person or body or suspend a Member of Fiji FA provisionally until the next Congress;
- p) The board of control may delegate tasks arising out of its area of authority to the other bodies of Fiji FA or third party.

48 Meetings

1.

The Board of Control shall meet at least four (4) times a year.

2.

The President shall convene the Board of Control meetings, but if 50% of the Board of Control members request a meeting, the President shall convene it within 21 days.

3.

The Chief Executive Officer shall compile the agenda. Each member of the Board of Control is entitled to propose items for inclusion in the agenda. The members of the Board of Control must submit the points they wish to be included in the agenda for the meeting to the Chief Executive Officer at least seven (7) days before the meeting. The agenda must be sent out to the members of the Board of Control at least three (3) days before the meeting.

4.

The Chief Executive Officer shall take part in the meetings of the Board of Control in a consultative role.

5.

The meetings of the Board of Control shall not be held in public. The Board of Control may, however, invite third parties to attend. Those third parties shall not have voting rights, and may only express an opinion with the permission of the Board of Control.

49 Decisions of the Board of Control

1.

The Board of Control shall not engage in valid debate unless at least 55% of its members are present.

2.

The Board of Control shall reach decisions by a simple majority of the members present. In the event of a tied vote, the President shall have the casting vote. Voting by proxy or letter is not permitted.

3.

Any member of the Board of Control must withdraw from the debate and from taking a decision if there is any risk or possibility of a conflict of interests.

4.

The decisions taken shall be recorded in the minutes.

5.

The decisions taken by the Board of Control shall come into effect immediately, unless the Board of Control decided otherwise.

6.

Members of the Board of Control are to maintain strict confidentiality of the discussion and decisions reached at the Board of Control meetings and any member found in contravention of the above, the President shall have the sole prerogative to refer the above to the Fiji FA Ethics Committee for appropriate sanctions.

50 Council

1.

The Position of the Council

The Council shall:

- a) Be the Consultative body of Fiji FA;
- b) Carry out the objectives of the Association;
- c) Decide upon any question in dispute and/or matters affecting Member Associations or their members, or officials of this Associations;
- d) The Council shall be advised of all the major decisions of the Board of Control on regular basis and to enforce the objects, the Statutes and the rules and regulations of the association.

2.

Vacancies may be filled

- a) The Board of Control shall have power to fill in the vacant position of an office bearer created by any means whatsoever and the nomination for such position shall be called from the floor. Provided however a person so elected to fill the vacancy shall only hold office until the next Congress;
- b) The Council shall have power to make, repeal and amend all such Rules, Regulations and By- laws as may be considered necessary for the management and well-being of the Association, or for the furtherance of its objectives;
- c) The Council shall from time to time monitor the progress and/or functioning and or performance of all members and may suspend from membership of FIJI FA and/or relegate to Associate Membership upon such terms and conditions as it deems fit any member not fulfilling its obligations and/or requirements under this Statute and/or Rules and/or in failing to carry out any directives of the FIJI FA but such suspension shall be until the next Congress

3.

Composition of the Council

The Council shall consist the following – The President, Vice Presidents, Honorary Members and the Honorary President and one authorized permanent delegate appointed by each Member association including the Associate Member.

4.

Qualification of the delegates

The appointed delegate must be a bonafide member of that Association. Such delegate shall not represent more than one Member Association in any one year and shall not be a member of any other Member Association

5.**Delegate's authorisation**

Any member Association may change its permanent delegate during the year by submitting in writing to the Chief Executive Officer of the Association at least five (5) days before such delegate shall be entitled to participate in any council meeting.

6.**Substitute Representative**

In the event of any permanent delegate not being able to attend a meeting of the Council, the Association of which he is a delegate shall be empowered to send a substitute representative who shall be so qualified as provided in article 50.4. Such substitute must hand to the Chairman of the meeting an authority in a form acceptable to the Chairman signed by the President or Secretary of such Association.

7.**Chairman of the Council**

The President and in his absence, a Vice-President, shall preside at all council meetings of the Associations. In the event of there being none of the aforesaid persons present or willing to preside than any other member shall be elected to preside.

8.**Standing Orders**

All meetings of the Council shall be conducted in accordance with the Standing Orders of the Council.

9.**Quorum**

Fifteen (15) persons eligible to vote and being present shall form a quorum at meetings of the Council.

10.**Vote**

In the case of equality of vote, the Chairman shall have a casting vote.

11.**Resolutions of Council**

Resolutions and decisions of the council shall be binding upon all members.

12.**Motion to change resolution**

The Council shall not change nor shall a decision be made by the Council the effect of which will be to alter or change a prior decision of the Council unless a proper notice of the intention to move such a motion was given to the Chief Executive Officer at least 14 days before the Council Meeting.

51 Standing orders of the Council**1.****Meeting of the Council**

- a) All meetings of the Council be held at the direction of the President at a place and date nominated by him, except under special circumstances, when the Association may fix the venue and date. Meetings shall be declared open at the time stated on the notice calling such meeting, or so soon thereafter as a quorum is present. A record shall be kept of the attendance of members at each meeting.
- b) There shall be at least two (2) Council Meeting in any one year.

2.**Notice of Motion**

Notices of all intended motions shall be given in writing to the Chief Executive Officer not less than nine (9) clear days before the meeting of the Council. The Chief Executive Officer shall place the motion on the Agenda paper in the name of such member and in the order received.

3.**Notices of meeting**

The Chief Executive Officer by a circular and through an advertisement in at least one English language newspaper shall give notice of the meeting date, place and time at least fourteen (14) days before the date of the meeting.

4.**Circulation of Agenda**

The Agenda of the business to be transacted at the Council together with the minutes and other relevant papers shall be sent to all member Association, Honorary members and office bearers at least seven (7) days before the date of the meeting.

5.**Order of business**

At meetings of the Council unless the Chairman otherwise decides the order of business shall be as follows:

- a) Minutes
- b) Accounts
- c) Correspondence
- d) Reports
- e) Motions of which due notice has been given
- f) General business with the leave of the Chairman

52 Dismissal of person or body**1.**

The Congress may dismiss a person or body. The Board of Control may place the dismissal of a person or body on the agenda for the Congress. The Board of Control may also dismiss a person or body provisionally. Any Board of Control member may submit a proposal to place such a motion for dismissal on the agenda of the Board of Control or Congress.

2.

The motion for dismissal must be justified. It will be sent to the Members of Fiji FA along with the agenda.

3.

The person or body in question has the right to speak in his or its own defense.

4.

If the motion for dismissal is upheld, the Congress or Board of Control shall reach a decision by means of secret ballot. For the motion to be passed, a majority of two thirds of the valid votes is required.

5.

The person or body dismissed (provisionally) must be relieved of his or its functions with immediate effect.

53 President

1.

The President represents FIFA generally and shall have executive authority for the best interest of football.

2.

The President shall aim to foster a positive image of Fiji FA and to ensure that Fiji FA's mission, strategic direction, policies and values, as defined by the Fiji FA Regulations, are protected and advanced.

3.

The President is primarily responsible for:

- a) The decisions passed by the Congress and the Board of Control through the general secretariat;
- b) Ensuring the effective functioning of the bodies of Fiji FA in order that they achieve the objectives described in the Statutes;
- c) Supervising the work of the general secretariat;
- d) Relations between Fiji FA and its members, FIFA, political bodies and other organisations.

4.

The President shall preside over the Congress, the Council, the Board of Control and Emergency Committee meetings and those committees of which he has been appointed the chairman.

5.

The President shall be elected by the Congress for a period of four years (every fourth year from the reformed decision of 2015). His term of office shall begin after the end of the Congress at which he was elected. No person may serve as President for more than three terms of office (whether consecutive or not). Previous terms served as a vice-president or as a member of the Council shall not be considered in determining the term limits of a President. (Effective from elective Congress of 2019).

6.

The President shall have ordinary vote on the Board of Control and whenever votes are equal, shall have casting vote.

7.

If the President is absent or unavailable, the senior vice president appointed at the discretion of the president shall deputise.

8.

Any powers and responsibilities of the President may be defined in greater detail in the Fiji FA Governance Regulations.

54 Candidates for the Office of the President and Vice President

1.

The President shall be elected by the Congress for a period of four years. His mandate shall begin after the end of the Congress which has elected him. A president may be re-elected as per article 53.5 of these Statutes.

2.

For the election of the President, two-thirds of the votes recorded and valid are necessary in the first ballot. In the second and any other requisite ballot, an absolute majority of the votes recorded (50% or more) is sufficient. If there are more than two candidates, whoever obtains the lowest number of votes is eliminated and from the second ballot until only two candidates are left.

3.

- a) To be eligible for the nomination as a candidate for the office of the President, the candidate shall have served Fiji FA as its vice president or its member association either as its president or vice president or as an appointed member of the Fiji FA Board of Control for at least three (3) years of the last five (5) years prior to the date of the Congress at which the election will take place.
- b) Furthermore to be eligible for the nomination as candidate for the office of the president, the candidate must not have been found guilty (at any time in his life) of breaching the FIFA/OFC/Fiji FA Code of Ethics/Fiji FA Governance Regulations and must pass an eligibility check carried out by the Review Committee
- c) The candidate of the office of vice president shall have served at district associations either as a president or vice president, as an executive committee member or as an appointed member of the Fiji FA Board of Control for at least three (3) years of the last five (5) years prior to being nominated as a candidate for the position of the vice president.

4.

Only full members of Fiji FA may propose candidates for the office of the President. A candidature for the office of Fiji FA President shall only be valid if supported by a total of at least five member/district associations. Members shall notify the general secretariat in writing of the name of a candidate for the presidency of Fiji FA at least 14 days before the date of the Congress.

5.

The general secretariat shall notify the members of the proposed candidates for the office of the president at least 12 days before the date of the Congress.

6.

If the President is permanently or temporarily prevented from performing his official function, a senior vice-president may assume the powers and responsibilities of the

President until the next Congress. This Congress shall elect a new President, if necessary. If the senior vice-president is prevented from assuming the powers and responsibilities of the President, the next appointed senior vice-president shall assume the powers and responsibilities of the President.

7.

Any vice-president or other member of the Board of Control who is permanently or temporarily prevented from performing his official function may be replaced by the Board of Control for remaining period of office.

8.

Any powers and responsibilities of the President may be defined in greater detail in the Fiji FA Governance Regulations.

54. Representation and signature

The President represents Fiji FA legally and is entitled to sign for Fiji FA. The Board of Control may set up internal organisation regulations regarding the joint signature of officers, in particular, in case of the President's absence and all important business of Fiji FA.

55. General Secretariat

1.

The general secretariat shall perform its tasks under the direction of the Secretary General (Chief Executive Officer), in particular, as regards:

- a) Organisation of competitions and all related matters, in accordance with the decisions and directions of the Board of Control;
- b) The negotiation, execution and performance of all commercial contracts, in accordance with the standards, policies and procedures established by the Board of Control;
- c) Administrative support for the standing committees of Fiji FA, in particular with regard to the awarding of football development grant;
- d) Management of the operations and day to day business of Fiji FA, in accordance with the parameter established by the Finance Committee; and
- e) All other administrative matters necessary for the efficient operation and organisation of Fiji FA, as required and authorised by the Board of Control;

2.

The general secretariat is supervised by the Chief Executive Officer, and is accountable to, the Board of Control with regard to the discharge of its functions.

3.

The powers and responsibilities of the general secretariat may be defined in greater detail in the Fiji FA Governance Regulations.

56. Secretary General/Chief Executive Officer

1.

The Secretary General is the chief executive officer (CEO) of Fiji FA.

2.

The Secretary General is appointed and may be dismissed by the Board of Control, in accordance with art. 47 (h) of these Statutes. The Secretary General shall report to the President and the Board of Control.

3.

The Secretary General shall be required to fulfil an eligibility check performed by the Review Committee.

4.

The powers and responsibilities of the Secretary General may be defined in greater detail in the Fiji FA Governance Regulations.

5.

The Secretary General shall be appointed on the basis of an agreement governed by private law and shall have the necessary professional qualifications.

6.

The Secretary General shall be responsible for the appointment and dismissal of staffs.

7.

The Secretary General shall be responsible for managing and keeping all the aspect of the accounts of Fiji FA appropriately as directed by the Finance Committee and in accordance with provisions as stipulated in the Fiji FA Governance Regulations.

8.

The Secretary General shall be responsible for implementing the decisions passed by the Congress and the Board of Control in compliance with the President's directives.

9.

The Secretary General may not be a Congress delegate or a member of any body of Fiji FA.

57. Standing committees

1.

The standing committees are:

- a) Governance Committee
- b) Finance Committee
- c) Technical & Development Committee
- d) Fiji FA Competitions Committee
- e) Football Stakeholders Committee
- f) Player Status Committee
- g) Referees Committee
- h) Medical Committee
- i) Women's Football Committee

2.

The standing committees shall report to the Board of Control. They shall advise and assist the Board of Control in their respective fields of function.

3.

Members of the standing committees may at the same time be members of the Board of Control with the exception of (a) the members of the Governance Committee, who may not belong to the Board of Control.

4.

The chairperson, deputy chairperson and members of each standing committee shall be appointed by the Board of Control on the proposal of the President of Fiji FA, except for the chairperson, deputy chairperson and members of the Governance Committee, who are elected by the Congress upon the proposal of the Board of Control. The Board of Control shall ensure appropriate female representation on standing committees. Their terms shall last for four (4) years, beginning upon the respective date of appointment by the Board of Control. Members of the standing committees may be relieved of their duties at any time by the Board of Control, except for the members of the Governance Committee, who may only be relieved of their duties by the Congress.

(Amended in the Fiji FA Ordinary Congress of 07 August 2020)

5.

Candidates for the standing committees must pass an eligibility check carried out by the Review Committee. Candidates for the Governance Committee must pass an eligibility check carried out by the the Ethics Committee in accordance with the Fiji FA Governance Regulations.

6.

The composition and structure, including qualification and number of members having to fulfil the criteria as defined in the Fiji FA Governance Regulations as well as the specific duties and powers of the individual committees, shall be stipulated in the Fiji FA Governance Regulations.

7.

Each chairperson shall represent his committee and conduct business in compliance with the Fiji FA Governance Regulations.

8.

The Board of Control and each committee, the latter with the approval of the Board of Control, may, if necessary, set up a bureau and/or sub-committee to settle urgent matters.

9.

Each committee may propose amendments to its regulations to the Governance Committee and/or the Board of Control.

58. Governance and Review Committee

1.

The Governance Committee shall consist of at least three members and not more than 6 members elected by the Congress. No fewer than half of the committee's members, including the chairperson and the deputy chairperson, shall fulfil the criteria as defined in the Fiji FA Governance Regulations.

2.

The chairperson, deputy chairperson and one independent member of the Governance Committee, while remaining members of the plenary committee, shall form the Review Committee.

3.

The Governance Committee shall deal with, and advise and assist the Board of Control on, all Fiji FA governance matters.

4.

The Review Committee shall conduct eligibility checks in respect of candidates and incumbent members of Fiji FA bodies in accordance with these Statutes and the Fiji FA Governance Regulations.

5.

The Review Committee shall conduct the independence reviews in respect of candidates and incumbent members of the Finance Committee& Audit/Compliance Committee and the judicial bodies as well as of candidates and incumbent members of the standing committees who must fulfil the criteria in accordance with the Fiji FA Governance Regulations.

6.

Details on the Governance Committee's and the Review Committee's responsibilities are stipulated in the Fiji FA Governance Regulations.

59. Finance Committee**1.**

The Finance Committee shall consist of at least three members and not more than 6 members, all of whom must be qualified to deal with financial matters.

2.

No fewer than half of the committee's members shall fulfil the independence criteria as defined in the Fiji FA Governance Regulations.

3.

The Finance Committee shall determine Fiji FA's strategy regarding financial and asset management and advise the Board of Control on these matters. The Finance Committee shall in particular prepare Fiji FA's budget to be submitted to the Board of Control for approval, analyse the accounts and consolidated financial statements and issue a recommendation to the Board of Control as to whether or not to approve them, and draft policies, rules and guidelines regarding Fiji FA's overall strategy in financial, asset management matters and submit them to the Board of Control for approval.

4.

Details on the Finance Committee's responsibilities are stipulated in the Fiji FA Governance Regulations.

60. Technical & Development Committee**1.**

The Technical & Development Committee shall consist of at least three members. No fewer than half of the committee's members shall fulfil the criteria as defined in the Fiji FA Governance Regulations.

2.

The Technical & Development Committee shall deal with Fiji FA's development programmes and Technical Development programmes and activities. It shall devise and propose appropriate strategies, check these strategies and analyse the support and programmes provided to member's in this regard. The Technical & Development Committee shall in particular analyse the major development challenges at stake, advise and assist the Board of Control on Fiji FA's member's and development programmes, propose new development activities, technical aspects of football and address the related budget matters, draw up guidelines and regulations on development programmes.

3.

Details on the Technical & Development Committee's responsibilities are stipulated in the Fiji FA's Governance Regulations.

61. Fiji FA Competitions Committee

The Organising Committee for Fiji FA Competitions shall organise all official Fiji FA competitions in compliance with the provisions of the regulations applicable to the respective competitions, and shall also deal with all matters relating to futsal and beach soccer.

62. Football Stakeholders Committee

The Football Stakeholders Committee shall deal with football matters, particularly the structure of the game and the relationship between clubs, players, leagues, member associations, and Fiji FA as well as with issues relating to the interests of club football throughout the country.

63. Player Status Committee**1.**

The Players' Status Committee shall set up and monitor compliance with the National Registration Regulations and determine the status of players for various Fiji FA competitions. Its jurisdiction is governed by the National Registration Regulations.

2.

It shall also be responsible for the work of the Dispute Resolution Chamber in accordance with the National Registration Rules of Players and the Rules Governing the Procedures of the Players' Status Committee.

3.

The Players' Status Committee as well as the Dispute Resolution Chamber may pronounce the sanctions described in these National Registration Rules of Players on member associations, clubs, officials, players, intermediaries and licensed match agents.

64. Referees Committee

The Referees Committee shall implement and interpret the Laws of the Game and may propose amendments to the Laws of the Game to the Board of Control. It shall appoint the referees and assistant referees for matches in competitions organised by Fiji FA, organize refereeing matters within Fiji FA in collaboration with the administration of Fiji FA and monitor the education and training of referees.

65. Medical Committee

The Medical Committee shall deal with all medical aspects of football, including the fight against doping.

66. Women's Football Committee

The Women's Football Committee shall deal with matters relating to women's football.

67. Ad-hoc Committees

The Board of Control may, if necessary, create ad-hoc committees for special duties for a limited period of time. The Board of Control shall appoint a chairman, a deputy chairman and the members.

The duties and function are defined in special regulations drawn up by the Board of Control. An ad-hoc committee shall report directly to the Board of Control.

68 Institutional Independence

The independent committees as well as their individual members shall conduct their activities and perform their duties entirely independently but always in the interests of Fiji FA and in accordance with the Statutes and regulations of Fiji FA.

69 Audit and Compliance Committee

1.

The Audit and Compliance Committee shall consist of at least 3 members and not more than five members, all of whom must not belong to any other Fiji FA body. The committee members shall be knowledgeable and experienced in financial and/or regulatory and legal matters and may not be involved in any decision affecting the operations of Fiji FA.

2.

Candidates for any position on the Audit and Compliance Committee as well as the incumbent members of the committee shall fulfil the criteria as defined in the Fiji FA Governance Regulations.

3.

The chairperson, deputy chairperson and members of the Audit and Compliance Committee shall be elected by the Congress. Their terms shall last two years, beginning at the end of the Congress which has elected them. The chairperson, deputy chairperson and other members of the Audit and Compliance Committee may only be relieved of their duties by the Congress.

5.

The chairperson, deputy chairperson and members of the Audit and Compliance Committee may serve a maximum of three terms (whether consecutive or not).

6.

If the chairperson, deputy chairperson or a member of the Audit and Compliance Committee resigns or becomes permanently incapacitated with regard to performing his functions during his term of office, the Board of Control shall appoint a replacement to serve until the next Congress, when a replacement shall be elected by the Congress for the remainder of the initial term of office

7.

The Audit and Compliance Committee shall report to the Board of Control.

8.

The Audit and Compliance Committee shall advise and assist the Board of Control in monitoring Fiji FA's financial and compliance matters, and monitor compliance with the Fiji FA Governance Regulations.

9.

The Audit and Compliance Committee shall review the Related-Party Declarations submitted by the members of Fiji FA committees in accordance with the relevant provisions of the Fiji FA Governance Regulations.

10.

The Audit and Compliance Committee shall ensure the completeness and reliability of the financial accounting and review the financial statements, the consolidated financial statement and the external auditors' report. The committee shall furthermore monitor Fiji FA's financial and compliance matters including, in particular, the distribution and flow of development-related funds, and suggest to the appropriate Fiji FA bodies any action that it deems necessary as a result of such monitoring.

11.

Details on the Audit and Compliance Committee's responsibilities, their internal cooperation and other procedural matters are stipulated in the Fiji FA Governance Regulations.

70 Judicial bodies

1.

The judicial bodies of Fiji FA are:

- a) the Disciplinary Committee;
- b) the Ethics Committee;
- c) the Appeals Committee;

2.

The Disciplinary Committee and the Appeal Committee shall consist of a chairperson, a deputy chairperson and a specific number of other members. Ethics Committee shall each consist of a chairperson, a deputy chairperson and a specific number of other members. The composition of the judicial bodies should respect the fair distribution of positions and take account of the member associations. When proposing chairpersons, deputy chairpersons and other members of judicial bodies to the Board of Control, appropriate consideration should be taken for female representation on the judicial bodies.

3.

The judicial bodies are to be composed in such a way that the members, together, have the knowledge, abilities and specialist experience that is necessary for the due completion of their tasks. The chairpersons and deputy chairpersons of the judicial bodies shall be qualified to practise law.

4.

The chairperson and deputy chairperson of the Disciplinary Committee and the chairpersons, deputy chairpersons and members Ethics Committee and of the Appeal Committee shall fulfil the criteria as defined in the Fiji FA Governance Regulations.

5.

The chairpersons, deputy chairpersons and other members of the judicial bodies shall be elected by the Congress and shall not be members of any other Fiji FA body. Their terms shall last two years, beginning at the end of the Congress which has appointed them. The chairpersons, deputy chairpersons and other members of the judicial bodies may only be relieved of their duties by the Congress.

6.

If a chairperson, a deputy chairperson or a member of a judicial body resigns or becomes permanently incapacitated with regard to performing his functions during his term of office, the Board of Control shall appoint a replacement to serve until the next Congress when a replacement shall be elected by the Congress for the remainder of the initial term of office.

7.

The Ethics Committee shall conduct the eligibility checks in respect of candidates and incumbent members of the Governance Committee in accordance with the Fiji FA Governance Regulations. It shall conduct the independence reviews in respect of candidates and incumbent members of the Governance Committee who shall fulfil the criteria in accordance with the Fiji FA Governance Regulations.

8.

The decision-making powers of certain committees remain unaffected.

71 Disciplinary Committee

1.

The function of the Disciplinary Committee shall be governed by the Fiji FA Disciplinary Code. The committee shall pass decisions only when at least three members are present. In certain cases, the chairperson may rule alone.

2.

The Disciplinary Committee may pronounce the sanctions described in these Statutes and the Fiji FA Disciplinary Code on member associations, clubs, officials, players, players agents and intermediaries.

3.

These provisions are subject to the disciplinary powers of the Congress and the Board of Control with regard to the suspension and expulsion of members.

4.

The Board of Control shall issue the Fiji FA Disciplinary Code.

5.

The Disciplinary Committee may propose amendments to its regulations to the Board of Control.

72 Ethics Committee

1.

The function of the Ethics Committee shall be governed by the Fiji FA Code of Ethics. The chairperson may pass decisions alone in specific cases.

2.

The Ethics Committee may pronounce the sanctions described in these Statutes, the Fiji FA Code of Ethics and the Fiji FA Disciplinary Code on officials, players, intermediaries and player agents.

3.

The Board of Control shall issue the Fiji FA Code of Ethics.

4.

The Ethics Committee may propose amendments to its regulations to the Board of Control.

73 Appeals Committee

1.

The function of the Appeal Committee shall be governed by the Fiji FA Disciplinary Code and the Fiji FA Code of Ethics. The committee shall pass decisions only when at least three members are present. In certain cases, the chairperson may rule alone.

2.

The Appeal Committee is responsible for hearing appeals against decisions from the Disciplinary Committee and the Ethics Committee that are not declared final by the relevant Fiji FA regulation.

3.

Decisions pronounced by the Appeal Committee shall be irrevocable and binding on all the parties concerned. This provision is subject to appeals lodged with the Court of Arbitration for Sport (CAS).

74 Disciplinary measures

The disciplinary measures are primarily:

1.

For natural or legal persons:

- a) a warning;
- b) a reprimand;
- c) a fine;
- d) the return of award.

2.

For natural persons:

- a) a caution;
- b) an expulsion;
- c) a match suspension;
- d) a ban from the dressing rooms and/or the substitutes' bench;
- e) a ban from entering a stadium;
- f) a ban on taking part in any football-related activity;
- g) social work;
- h) compliance training.

3.

For legal persons:

- a) a transfer ban;
- b) playing a match without spectators;
- c) playing a match on neutral territory;
- d) a ban on playing in a particular stadium;
- e) annulment of the result of a match;
- f) expulsion;
- g) a forfeit;
- h) deduction of points;
- i) relegation to a lower division;
- j) replaying a match.

75 Court of Arbitration for Sports (CAS)

1.

In accordance with article 57 and 58 of FIFA Statutes, any appeal against a final and binding Fiji FA decision shall be heard by the Court of Arbitration for Sports (CAS) in Lausanne, Switzerland.

2.

Fiji FA shall ensure full compliance and that of its members, players, officials, intermediaries, match and player agents with any final decision passed by FIFA body or CAS.

3.

The provisions of the CAS Code of Sports-related Arbitration shall apply to the proceedings. CAS shall primarily apply the various regulations of FIFA and, additionally, Fijian law (if required).

76 Jurisdiction of CAS

1.

Appeals against final decisions passed by Fiji FA's legal bodies and against decisions passed shall be lodged with CAS within 21 days of receipt of the decision in question.

2.

Recourse may only be made to CAS after all other internal channels have been exhausted.

3.

CAS, however, does not deal with appeals arising from:

- a) violations of the Laws of the Game;
- b) suspensions of up to four matches or up to three months (with the exception of doping decisions);
- c) decisions against which an appeal to an independent and duly constituted arbitration tribunal recognised under the rules of an association may be made.

77 Obligations relating to dispute resolution

1.

The member associations and leagues shall agree to recognise CAS as an independent judicial authority and to ensure that their members, affiliated players and officials comply with the decisions passed by CAS. The same obligation shall apply to intermediaries and player agents.

2.

Recourse to ordinary courts of law is prohibited unless specifically provided for in the Fiji FA regulations. Recourse to ordinary courts of law for all types of provisional measures is also prohibited.

3.

The member associations shall insert a clause in their statutes or regulations, stipulating that it is prohibited to take disputes in the association or disputes affecting leagues, members of leagues, clubs, members of clubs, players, officials and other association officials to ordinary courts of law, unless the Fiji FA regulations or binding legal provisions specifically provide for or stipulate recourse to ordinary courts of law. Instead of recourse to ordinary courts of law, provision shall be made for arbitration. Such disputes shall be taken to an independent and duly constituted arbitration tribunal recognised under the rules of the association, Fiji FA or FIFA.

4.

The member associations shall also ensure that this stipulation is implemented in the association, if necessary by imposing a binding obligation on its members. The associations shall impose sanctions on any party that fails to respect this obligation and ensure that any appeal against such sanctions shall likewise be strictly submitted to arbitration, and not to ordinary courts of law.

78 Implementation of decisions

1.

The members shall agree to comply fully with any decisions passed by the relevant Fiji FA bodies which, according to these Statutes, are final and not subject to appeal.

2.

They shall take every precaution necessary to ensure that their own members, players and officials comply with these decisions.

3.

The same obligation applies to intermediaries and licensed player agents.

79 Sanctions

Any violation of the foregoing provisions will be punished in compliance with the Fiji FA Disciplinary Code and Fiji FA Code of Ethics.

80 Financial period

1.

The financial period of Fiji FA shall be one (1) year and shall begin on each 1 January and end on 31 December.

2.

The revenue and expenditure of Fiji FA shall be managed so that they balance out over the financial period. Fiji FA's major duties in the future shall be guaranteed through the creation of reserves.

3.

The Chief Executive Officer is responsible for drawing up the annual consolidated accounts of Fiji FA with its subsidiaries as at 31 December in consultation with the Finance Committee.

81 Auditors

The auditors shall audit the accounts and annual financial statements, including the consolidated financial statements, approved by the Board of Control and present a report to the Congress in accordance with applicable Fijian civil law. The auditors shall be appointed for a period of two (2) years. Their mandates may be renewed.

82 Membership subscription

1.

Membership subscriptions are due on 28 February of each year. The annual subscription for new member associations for the year in question shall be paid within 30 days of the close of the Congress at which they were admitted.

2.

The Congress shall fix the amount of the annual subscription every four years on the recommendation of the Board of Control. It shall be the same for every member association and amount to no more than \$1,000. Non-payment of the subscription by the stipulated deadline may lead to suspension of the member association.

83 Settlements

Fiji FA may debit any member association's account to settle claims.

84 Levies

1.

Fiji FA may demand that the levy be paid by its members for matches, tournaments and competitions before commencement of any relevant event.

2.

Member associations may demand their own levies for matches and competitions executed in their territories from their respective members.

85 Rights in competitions and events

1.

Fiji FA, are the original owners of all of the rights emanating from competitions and other events coming under their respective jurisdiction, without any restrictions as to content, time, place and law. These rights include, among others, every kind of financial rights, audiovisual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing and promotional rights and incorporeal rights such as emblems and rights arising under copyright law.

2.

The Board of Control shall decide how and to what extent these rights are utilised and draw up special regulations to this end. The Board of Control shall decide alone whether these rights shall be utilised exclusively, or jointly with a third party, or entirely through a third party.

86 **Fiji FA Competitions**

1.

Fiji FA organizes and coordinates the following official competitions held within its territory including men's and women's and supports the Pacific Cup concept outside its territory:

- a) Champion vs. Champion Series;
- b) The Fiji FACT;
- c) The Battle of the Giants;
- d) The National League;
- e) The Inter District Competition;
- f) The National Regional Club Championship;
- g) The veterans footballs;
- h) Futsal Competitions
- i) Beach Soccer Competitions;
- j) Youth Competitions;
- k) Secondary Schools Competitions;
- l) Primary Schools Competitions.

2.

The Board of Control may delegate to Fiji FA's member associations the authority to organize competitions. The competitions organized by the member associations shall not interfere with the competitions organised by Fiji FA in any way. Competitions organized by Fiji FA shall take priority.

87 **Authorisation to distribute**

Fiji FA is exclusively responsible for authorising the distribution of image and sound and other data carriers of football matches and events coming under their respective jurisdiction, without any restrictions as to content, time, place and technical and legal aspects.

88 **Competition venues**

The Board of Control shall decide the venues of competitions organized by Fiji FA.

89 Club Licensing

1.

Fiji FA shall implement a club licensing system within the association. The objective of the club licensing system is to safeguard the credibility and integrity of club competitions, to improve the level of professionalism, to promote sporting values in the principles of fairplay as well as safe and secure environments, and to promote transparency in the finances, ownership and control of the clubs.

2.

The Board of Control shall establish club licensing regulations based on the FIFA Club Licensing Regulations

3.

The Board of Control shall appoint a club licensing committee to assist the Board of Control in implementing the club licensing in an advisory role

90 International Matches and competitions

1.

The authority for organising international matches and competitions between Association teams and between Leagues and/or Club teams lies solely with FIFA. No match or competition shall take place without the prior permissions of the relevant FIFA Committee. In addition, permission from the relevant Confederation may be required in accordance with the FIFA regulations governing international matches.

2.

Fiji FA is bound to comply with the international match calendar compiled by FIFA.

91 Contacts

1.

Fiji FA shall not play matches or make sporting contacts with Associations that are not members of FIFA or with provisional members of a Confederation without the approval of FIFA.

2.

Member associations, Players and teams affiliated to member associations or provisional members of the Fiji FA may not play matches or make sporting contacts with players or teams that are not affiliated Fiji FA or members of FIFA without the approval from Fiji FA.

3.

Member associations and their clubs may not play on the territory of another member association without the latter's approval.

92 Authorisations

Clubs, Leagues or any other group of Clubs that are affiliated to Fiji FA cannot belong to another Association or participate in competitions on the territory of another Association without the authorization of Fiji FA and the prospective Association and of FIFA, except in exceptional circumstances.

93 Unforeseen contingencies and force majeure

The Board of Control shall have the final decision on any matters not provided for in the Statutes or in cases of force majeure.

94 Application of the Statutes

The Fiji Football Association Statutes, Regulations Governing the application of the Statutes and Standing Orders of the Congress as adopted on 11 October 2019 are hereby amended but all the rules, regulations and appointments and elections to any position and the Laws and resolutions of the Association which are not inconsistent with the Statute and or the rules and regulations hereunder and/or the subject or effect of which is not covered hereunder shall continue to apply as if made under this Statute unless either expressly or by necessary implication are altered under the provisions of this Statute. Provided always wherever the new rules and/or regulations or By Laws made under this Statute are in conflict with the ones made under the repealed Statutes, the later shall be deemed to be repealed and shall have no effect or application.

95 Dissolution

The Association shall not be dissolved unless all liabilities shall have been discharge and a motion to dissolve has been passed by a majority of five-sixth of the vote recorded at a Congress specifically convened for that purpose of which at least thirty days' notice shall have been given by the Chief Executive Officer of the Association in writing. Upon a dissolution any surplus moneys remaining after payment of all liabilities shall be paid over to such Club, Association or Organisation as this Association by a majority of the votes may decide.

96 **Enforcement**

1.

These Statutes were adopted at the Extra Ordinary Congress in Nadi on 11 October 2019 and come into force from 11 October 2019.

2.

For members of committees elected or appointed with current valid terms, the term limits set forth in these Statutes shall only apply as from the date of completion of their respective mandates.

Nadi, 11 October 2019

For Fiji Football Association

President
Rajesh Patel

Chief Executive Officer
Mohammed Yusuf

REGULATIONS GOVNERING THE APPLICATION OF THE STATUTES

1 Application for admission

1.

The Board of Control may lay down the procedure for admission in special regulations.

2.

The Board of Control shall decide whether the association fulfils the requirements for admission to Fiji FA based on the activity report.

3.

If the requirements have been fulfilled, the next Congress shall decide whether to admit the association/member or not.

2 Match agents

Match agents may be employed/hired on periodic basis to arrange matches.

3 Intermediaries

Players and clubs are entitled to engage the services of intermediaries when concluding an employment contract and/or a transfer agreement. The Board of Control shall issue the Regulations on Working with Intermediaries and list of approved intermediaries appointed to facilitate the contract and/or transfer agreements.

4 Principle of promotion and relegation

1.

A club's entitlement to take part in a domestic league championship shall depend principally on sporting merit. A club shall qualify for a domestic league championship by remaining in a certain division or by being promoted or relegated to another at the end of a season.

2.

In addition to qualification on sporting merit, a club's participation in a domestic league championship may be subject to other criteria within the scope of the licensing procedure, whereby the emphasis is on sporting, infrastructural, administrative, legal and financial considerations. Licensing decisions must be able to be examined by the member Fiji FA's of appeal.

3.

Altering the legal form or company structure of a club to facilitate its qualification on sporting merit and/or its receipt of a licence for a domestic league championship, to the detriment of the integrity of a sports competition, is prohibited. This includes, for example, changing the headquarters, changing the name or transferring stakeholdings between different clubs. Prohibitive decisions must be able to be examined by the Fiji FA's body of appeal.

4.

Each member association is responsible for deciding internal issues, which may not be delegated to the Fiji FA unless need arises in special cases.

5 Amendments to the Laws of the Game

1.

Fiji FA shall notify its member associations of any amendments and decisions regarding the Laws of the Game within one month of the decision being received from FIFA or IFAB.

2.

The member associations shall enforce these amendments and decisions as stipulated by the Fiji FA Referees Committee.

6 Nominations

Each referee and assistant referee appointed for matches shall hold relevant qualifications and experience and duly registered with Fiji FA.

7 Report

1.

The referee of every match shall send a report within 2 hours of the match to Fiji FA Competitions Department.

2.

The reports shall also contain a separate incident report done should there be any disciplinary incidents or direct red cards.

8 Reimbursements

1.

Referees and assistant referees at matches shall be entitled to:

- a) A daily allowance/pre-approved payments;
- b) Reimbursement of travel expenses in accordance to the referees travel rates pre-determined and approved by the Board of Control.

2.

The amount owed to the referees and assistant referees shall be paid to them by transferring the money into their bank accounts or through disbursement of bearer cheque (under exceptional circumstances).

9 Objectives

1.

Fiji FA shall ensure that its objectives are achieved and secured solely by using suitable material and human resources either of its own or by delegating to member associations in accordance with the Fiji FA Statutes.

2.

With reference to art. 2 (l) of the Fiji FA Statutes, Fiji FA shall take action especially, but not exclusively, against irregular betting activities, doping and racism. These activities are prohibited and subject to sanctions.

10 Enforcement

The Regulations Governing the Application of the Statutes were adopted at the Extra Ordinary Congress in Nadi on 11 October 2019 and come into force immediately after adoption.

Nadi, 11 October 2019

For Fiji FA

President
Rajesh Patel

Chief Executive Officer
Mohammed Yusuf

STANDING ORDERS OF THE CONGRESS

1 Participation at the Congress

1.

Each member association may be represented at the Congress by a maximum of two (2) delegates except for associate members who are represented by one (1) delegate, all of whom may take part in the debates.

2.

The names of the delegates shall be submitted to the secretary general before the opening of the Congress.

3.

Fiji FA shall bear the costs of travel for delegates of each member association taking part in the Congress. The Board of Control shall issue appropriate directives in this connection.

2 Chair

1.

The President shall chair the Congress. If the President is unable to attend, the senior vice vice-president available shall deputise.

2.

The chair shall ensure that the Congress is conducted in strict compliance with these Standing Orders, open and close the Congress and debates, and, unless the Congress decides otherwise, grant delegates permission to speak and conduct all discussions.

3.

The chair shall be responsible for maintaining order during debates. He may take the following action against any Congress participant who disturbs the debates:

- a) a call to order;
- b) a reprimand;
- c) exclusion from one or more sessions.

4.

If an appeal is made against such action, the Congress shall decide immediately without debate.

3 Scrutineers

At the beginning of the first session, the Congress shall appoint an adequate number of scrutineers to count the votes and to assist the Secretary General in distributing and

counting voting papers issued for the elections. The Board of Control may decide to use electronic equipment to determine the results of a vote.

4 Debates

1.

Debates on each item on the agenda shall be preceded by a short report:

- a) by the chair;
- b) by a representative of the committee designated by the Board of Control to give a report;
- c) by a delegate from the member association that requested the item be included in the agenda.

2.

The chair then opens the debate.

5 Speakers

1.

Permission to speak is granted in the order in which it is requested. A speaker may not begin speaking until he has obtained permission to do so. Speakers shall address the Congress from the rostrum intended for this purpose.

2.

A speaker may not speak for a second time on the same item until all other delegates who have requested permission to speak have spoken.

6 Proposals

1.

All proposals shall be submitted in writing. Proposals which are not relevant to the subject under discussion shall not be admitted to the debate.

2.

Any amendment shall be drawn up in writing and passed to the chair before being put to the debate.

7 Procedural motions and closing of debates

1.

If a procedural motion is made, discussion on the main question shall be suspended until a vote has been taken on the motion.

2.

If a motion is made to close the discussion, it shall immediately be put to the vote without debate. If the motion is approved, permission to speak shall only be granted to those member associations who have asked to speak before the vote was taken.

3.

The chair shall close the discussion unless the Congress decides otherwise by a simple majority (more than 50%) of the valid votes cast.

8 Votes

1.

Voting by secret ballot is prohibited.

2.

Before each vote, the chair, or the person designated by him, shall read the text of the proposal aloud and explain the voting procedure (quorum) to the Congress. If an objection is raised, the Congress shall decide immediately.

3.

Votes may be taken by roll call if requested by at least 3 of the member associations present and eligible to vote.

4.

No-one is compelled to vote.

5.

As a rule, votes are taken by a show of hands (voting cards) or by the use of electronic equipment.

6.

Proposals shall be put to the vote in the order in which they are submitted. If there are more than two main proposals, they shall be put to the vote in succession and the delegates may not vote for more than one of the proposals.

7.

Alterations to amendments shall be put to the vote before the amendments proper, and amendments before the main proposal.

8.

Proposals without a vote against are regarded as having been passed.

9.

The chair shall check the result of the vote and announce it to the Congress.

10.

No-one is permitted to speak during the vote and until after the result has been announced.

9 Elections

1.

Elections shall be carried out by secret ballot. They shall either be conducted with ballot papers or by using televoters, electronic vote counters that guarantee the secrecy of the election. Elections of the President shall not be carried out by using televoters. The Secretary General, assisted by the scrutineers, shall conduct the distribution and counting of the ballot papers or the distribution and evaluation of the televoters.

2.

The number of ballot papers that have been distributed shall be announced by the chair before the count.

3.

If the number of ballot papers returned is equal to or fewer than the number of ballot papers distributed, the election shall be declared valid. If the number returned exceeds that of the ballot papers distributed, the vote shall be declared null and void and another vote shall be taken immediately.

4.

The chair shall announce the result of each ballot.

5.

The Secretary General shall put the ballot papers that have been collected and counted into envelopes intended for this purpose and seal them immediately. The general secretariat shall keep these envelopes and destroy them 100 days after the end of the Congress.

10 Calculation of majorities

1.

The simple majority (more than 50%) shall be calculated for elections, votes and other decisions on the basis of the number of valid ballot papers collected or the number of valid votes cast electronically. Blank ballot papers, invalid votes or electronic votes manipulated in any other way as well as abstentions shall be disregarded when calculating the simple majority.

2.

The absolute majority (more than 50%) shall be calculated on the basis of the number of member associations present and eligible to vote.

3.

If during an election a member association casts two or more votes in support of one candidate on one ballot paper or through an electronic vote counter in an election round, or if during a vote a member association casts two or more votes for the same matter, only the last vote cast shall be considered valid and counted.

11 Enforcement

These Standing Orders of the Congress were adopted by the Extraordinary Congress in Nadi on 11 October 2019 and come into force immediately after adoption.

Nadi, 11 October 2019

For Fiji FA

**President
Rajesh Patel**

**Chief Executive Officer
Mohammed Yusuf**

FIJI FOOTBALL ASSOCIATION**NOMINATION FORM**

(Article 29)

Nomination of a candidate for the office of

Full name of candidate_____
Address of the candidate_____
Association Nominating_____
We the undersigned nominate the above candidate

Moved by:

[Name of President]_____
[Signature]

Seconded by:

[Name of Secretary]_____
[Signature]

I hereby consent to the above nomination.

Signature of Nominee

Dated this _____ day of _____

Received by Fiji Football Association

CHIEF EXECUTIVE OFFICER_____
DATE

Eligibility Check :

☐ Eligible☐ Not Eligible

Chairman Review Committee: _____

Date: _____